

## Board of Estimate and Apportionment Meeting Agenda

Date: October 28, 2021  
Time: 3:00 PM  
Common Council Chambers  
Virtual Attendance

1. The Treasurer is requesting the following budget transfer in the amount of \$10,000 for expenses related to consulting contract with RBT to review the City’s ARPA plan. The agreement was approved by the BOE on July 1<sup>st</sup> 2021.

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.4785 ARPA Funds	\$3,333.34	A.8888.900 General Fund. Auditing Exp
A.4785 ARPA Funds	\$3,333.33	F.8888.900 Water Fund. Auditing Exp
A.4785 ARPA Funds	\$3,333.33	G.8888.900 Sewer Fund. Auditing Exp

2. Raelynn Bertholf is requesting the Treasurer to make the following transfers within the 2021 operating budget of the Middletown Recreation & Parks Department:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.7180.100 Pools/Personal Services	\$11,501.05	A.7110.103 Parks/Overtime
A.7180.103 Pools/Overtime	\$ 4,095.49	A.7110.103 Parks/Overtime

To cover shortage of overtime funds due to COVID steaming of the playground equipment and pressure washing and steaming downtown sidewalks. Transporting and setting up mobile stage for Fireman’s parade, Veterans Day Event and Award Ceremony for Fireman. Several unexpected power surges over the summer at War Memorial Pool.

3. The Treasurer is requesting the following budget transfers within the 2021 Budget:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.1430.401 Civil Service Travel Exp	\$100.00	A.1430.480 Civil Service Office Exp

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.1930.930 Judgement & Claims	\$ 17,775.00	A.1900.950 Taxes on City Property
A.9000.860 State Health Insurance	\$200,000.00	A.9000.870 Unused Sick Time
F.9000.860 State Health Insurance	\$18,900.00	F.1900.950 Taxes on City Property

These transfers are to cover existing overdrafts.

- The Fire Department respectfully requests the Board of Estimate recommend and the Common Council approve a resolution to transfer the following monies WITHIN the 2021 Fire Department Operating Budget:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.3410.100 Personal Services	\$ 60,000.00	A.3410.103 Overtime

To cover overtime thru December 2021.

- Chief Ewanciw would like to propose an increase in the hourly rate for part-police dispatchers from \$17 per hour to \$21 per hour. This would provide a more reasonable level of compensation that accurately reflects the value and responsibility associated with the role of a police dispatcher. The limited number of part-time dispatchers and their intermittent scheduling would have a very minor impact to the overall budget of the police department, and it would be my hope that by increasing the pay rate of part-time dispatchers, we may be able to reduce overtime spending as part-time dispatchers could be utilized more often to meet the demands of our agency.
- Maria Bruni is requesting a correction to the 426 regarding the Assistant Directors position in the office of Economic & Community Development. The position should have reflected the amount to be above the Loan & Rehab Specialist.

The position should be funded in the amount of \$50,995.00 not \$49,000.00. This reflects a shortage of \$1,995.00 that needs to be added to the annual salary and retroactive as of July 1, 2021.

7. Chief Ewanciw is requesting that the City of Middletown Common Council approve the following transfers within our 2021 budget lines:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
A.3120.417 Gas & Oil	\$10,000.00	A.3120.103 Overtime
A.3120.110 Part-time Officers	\$30,000.00	A.3120.103 Overtime
A.3120.400 Contractual Services	\$20,000.00	A.3120.103 Overtime

This transfer is to cover the shortages within the overtime budget line for the remainder of the year.

8. Chief Ewanciw is requesting the surplus of the following 2 vehicles:
- Vehicle 33(Juvenile Aid Officer) – 2006 Chevrolet Tahoe.
  - Vehicle 38(SRO- Truman Moon) – 2006 Chevrolet Tahoe.
9. The Treasurer is recommending the Mayor to sign a new 63-month lease with Toshiba copiers for. Toshiba will be providing new copier equipment and continue to provide service on all copiers and printers. The monthly base cost for the lease will decrease from \$2,177.20 to \$2,011.30.
10. Water/Sewer adjustments to be determined