

**BOARD OF EXAMINING PLUMBERS
CITY OF MIDDLETOWN
16 JAMES STREET
MIDDLETOWN, NEW YORK 10940
845-343-3169**

MEETING AGENDA

**Date: November 16, 2017, 4:00 PM
16 James Street – 2nd. Floor Caucus Room**

- 1) Meeting Called To Order by William Hadden – Chairman
- 2) Appointment of Sergeant-At-Arms for this meeting.
- 3) Roll Call Of: Board Members, City Representatives, Guests In Attendance:
- 4) Review (discussion) and acceptance of previous meeting minutes. See #5 below
- 5) There was no quorum at the 09-21-17 meeting. There were no meetings for October of 2017 as there were no new items before the Board. The Board is active with discussions and implementation of a new Application for Master Plumber examination and a revamping of the qualifications and requirements to qualify the individual for the taking of the Master Plumbers exam. These two new items are on the City website and available in the DPW office at City Hall.
- 6) **New business:**
 - a- **Correspondence-in to be reviewed and discussed (if any).**
 - b- **As of 11-13-17 there is a new application received for the Master Plumbers Exam. The Board will process (possibly in Executive Session) and offer comments in initial review. At this time, no one has asked to be put on this agenda.**
 - c- **Discussion of the Board's role in the Master Plumber / Certificate of Competency examination procedures.**
 - d- **Still Open Discussion of the recording secretary position being funded by the Board of Estimate. Still open.**
 - e- **Still open. Discussion for PROMETRICS and City coordination for giving the test as required. Do we need to just give the PROMETRICS test when they have other trades to test?**
 - g- **Deputy Commissioner Chris Gross PE has brought up the situation of Licensed Plumbers not filling out and not filing the required "as built" for the sewer and water locations after they have completed the repair(s) / installation for the property owner. The "Card File" in DPW offices must be up to date. We will discuss the solution to this at this Board Meeting. Hopefully Deputy Commissioner Gross can offer more insight into this at the meeting.**

- h- There continues to be an issue with who has the permit and who is doing the plumbing work at Bella Vista on Ct. Rt. 78. This will be addressed at this meeting.**
- i- There is an ongoing concern that Mr. Lee Zoldan may no longer be in business or even be in the area. His phone number is disconnected. The Board has issues with what, if any, of his permits may still be open and who is performing the work and overseeing these jobs. Hopefully Commissioner Tawil and Deputy Commissioner Gross can get a handle on this.**
- j- There are ongoing issues concerning the loaning of licenses on other jobs as well. If there is correct information available, the Board will accept, in writing, the detailed complaints from other contractors and individuals. These complaints, per General City Law, will be reviewed, investigated and acted upon by the Board of Examining Plumbers and results published along with actions taken by the Board.**

- 7) Concerns of the City, Concerns of the Guests, Concerns of the Master Plumbers:**
- 8) Schedule for next meeting:**
- 9) Motion to adjourn:**

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